

Direct Debit Donation Form

Name	
Home address	
Postcode	
Email	
Telephone	
Job title	
Job title	
Gift Aid declaration	
Boost your donation by 25p of Gift Aid for every £1 you donate	
Gift Aid is reclaimed by the University of Bradford from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.	
In order to Gift Aid your donation, you must tick the box and sign the declaration below:	
☐ I want to Gift Aid the donation detailed on this form and any donations I make in the future or have made in the past four years to the University of Bradford.	
I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.	
Signature Date	
Please notify the University of Bradford if you: 1. Want to cancel this declaration. 2. Change your name or home address. 3. No longer pay sufficient tax on your income and/or capital gains.	
We will reclaim 25p of tax on every £1 you give. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.	
I wish to make a gift to The University of Bradford to be used for the following purpose:	

I wish to set up a Direct Debit for £......monthly / quarterly / annually (please circle your preference) to the University of Bradford, commencing on 28 / (please note - all direct debit donations start on the 28th of the month).

Bank Sort Code	Originator Identification Number 7 6 5 1 1 9	
Bank / Building Society account number Name(s) of Account Holder(s)	Instructions to your Bank or Building Society Please pay the University of Bradford Direct Debits from the account detailed in the instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the University of Bradford and if so, details will be passed electronically to my Bank/Building Society	
Name and full postal address of your bank	Signature(s)	
Bank/Building Society		
Address		
Postcode	Date	
The University of Bradford Reference Number (o f	ffice use only)	
Banks and Building Societies may not accep	t Direct Debit instructions for some types of accounts	
THE DIRECT DEBIT GUARANTEE		
■ This Guarantee is offered by all banks and building socie	eties that accept instructions to pay Direct Debits	
■ If there are any changes to the amount, date or frequency of your Direct Debit, the University of Bradford will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request the University of Bradford to collect a payment, confirmation of the amount and date will be given to you at the time of the request		
	it, by the University of Bradford or your bank or building ad of the amount paid from your bank or building society	
• If you receive a refund you are not entitled to, you mi	ust pay it back when the University of Bradford asks you to	
■ You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.		
To give the University permission to mention your	name and your donation in publicity, please tick this	
box (your gift will remain anonymous otherwise):		
To receive information about leaving a gift to the University in your will, please tick this box:		
The University abides by the Money Laundering Regulations 2003 and the Proceeds of Crime Act 2002.		
The University is a charity exempt from registration in Eng	gland and Wales HMRC No. XN6997.	

Please return this form to: Alumni and Development Office, Richmond Building, University of Bradford, Bradford, West Yorkshire BD7 1DP